



Technical Specifications

State Theatre Rehearsal Room

Document History

Revision #	Date	Author	Comments
V1.1	April 2021	J. White	Equipment updates

General information

Address

Arts Centre Melbourne
100 St. Kilda Road
Melbourne Australia 3004
Reception Phone +613 9281 8000
Stage Door +613 9281 8320
Melway Reference Melway Ref 2F G7
[Arts Centre Melbourne Google Map](#)

Building Summary

Theatres Building

State Theatre
Playhouse
Fairfax Studio
Playhouse Rehearsal Room

Level 8 Reception, Administration
Level 6 St. Kilda Road, Café Vic, Curve Bar
Level 5 Sturt St, Stage Door
Level 4 Staff Only
Level 3 Cafeteria and State Theatre Rehearsal Room
Level 2 Stages and Playhouse Rehearsal Room
Level 1 Orchestra Assembly
Stage Door access is from the rear of the building. Enter from Sturt Street.

Contacts

Technical Director, Production	+613 9281 8137
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Manager, Staging	+613 9281 8142
Manager, Lighting	+613 9281 8365
Manager, Sound & Vision	+613 9281 8138
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Get In

Undercover loading is available to stage level via a Scenery Lift and two Goods Lifts from Sturt Street, adjacent to Stage Door. These lifts are shared with the State Theatre, Playhouse and Fairfax Studio.

Scenery Lift

Side or end loading is available at stage level

Maximum height	4.300m
Maximum weight	25,000kg
Lift length x width	15.370 x 4.100m

NOTE

- Vehicles longer than 15m must be able to unhook the prime mover.
- Due to safety fencing, side loading height is limited to 2.750m

Goods Lifts

Maximum height	2.570m
Maximum weight	2.280kg
Lift length x width	2.170 x 2.550m
Lift doorway width	1.820m

Access from Lifts to State Theatre Rehearsal Room

The Rehearsal room can be accessed via

- Stairway from Level 2 BOH State Theatre
- Stairway from Level 5 BOH/Stage Door
- Stairway or lift from Level 2 BOH (for load in from loading dock)
- FOH lifts Level 3

NOTE

- Access to the venue for scenery and large equipment is via the Scenery Dock
- A range of manual handling equipment is available and shared between the venues

Auditorium Seating

Standard configurations

There is no standard configuration. Seating banks can be hired in at the hirer's expense.

Capacities

Maximum capacity is 170 people including cast and crew. The actual capacity will vary depending on the orientation of the stage, number of seating banks deployed, etc and therefore subject to an occupancy certificate for performances.

Fire Precautions & Safety Requirements

1. All scenery, props, masking etc must be rendered non-flammable to the satisfaction of the Victorian Arts Centre Trust.
2. A Fire Cabinet is available upon request. Presenter is to provide their own lock & key. A key is to be left with Security.
3. All Presenters shall present a Risk Assessment to the Victorian Arts Centre Trust. Templates and assistance can be provided, please contact the Account Manager, Presenter Services for more details.
4. A Gun Safe may be available for use. Please contact the Manager, Staging for more information

Grid

The grid consists of 9 x 48.3mm OD pipe, running across the width of the room at approximately 2mtr spacing.

Maximum Point Load	100kg
Maximum UDL (Uniform Distributed Load)	500kg

Sound Facilities

A small rehearsal audio system, suitable for dance and basic audio
2 x QSC k12
Allen & Heath Zed-6.very small console.

Additional equipment available for hire on request.

Vision Facilities

Equipment available for hire on request.

Lighting Facilities

Single Insulated Cable Policy (FMV013)

No single insulated cable is permitted to be connected to any Arts Centre Melbourne power source. This applies to all voltages including extra low voltage (under 32 volts).

NOTE

- All electrical appliances shall be tagged with an appropriate safety tag in accordance with AS 3760:2010

Control System

90 Circuits in ceiling (10 on each bar)

Dimmer and patch panel in cupboard with 10 permanent built in analogue wall faders

Dimmers

Quantity	Type	Protocol	Capacity
10	Strand JTM		25W-2.4kW/channel

Additional equipment available for hire on request.

Stage Lanterns

Type	Quantity	Beam Angle	Power
NA			

Additional equipment available for hire on request

Accessories

All lanterns have hook clamps and safety wires.

Three Phase Power

Quantity	Location	Amps/Outlet 3Ø	Connection
1	Dimmer/patch cabinet east wall	40A	5 Pin
1	East wall opposite end from dimmers	32A	5 Pin

GPO Power

- 4 x GPO 240v outlets at floor level (2 circuits), 1 at each corner of the room (3 on circuit B28, 1 on circuit B12)

Pianos

Pianos available are:

- 1 Yamaha Concert baby grand (C5PE)

All pianos are shared with the other venues. Available by prior arrangement

NOTE

- Charges apply for piano moves and tunes.

Video Recording and Broadcast:

Art Centre Melbourne can provide a range of video recording, broadcast and post-production services for your production or event. These include, but are not limited to:

- Commercial recordings*
- Archival recordings**
- Multi camera video recording
- Live video streaming and broadcast to multiple platforms
- Behind the scenes and roaming videography
- Post-production services; editing, colour grading and closed captioning
- Media packaging and distribution pathways
- Technical and creative consultations for you project with our broadcast team

Audio Recording and Broadcast:

Art Centre Melbourne can provide a range of audio recording, broadcast and post-production services your production or event. These include, but not limited to:

- Commercial recordings*
- Archival recordings**
- Multi-track digital recordings and session files
- Podcast and vox-pops recordings
- Post production audio editing, mixing and mastering

Photography:

Permission to photograph performances will not be unreasonably withheld, provided that the taking of photographs does not cause disturbance to either patrons or performers.

Outside Broadcast:

Art Centre Melbourne has hosted numerous large-scale commercial broadcasted events. Please contact your Art Centre Melbourne Account Manager, Producer, Technical Manager or Production Manager to discuss your requirements and scope your broadcast event.

**A "Commercial Recording" is any recording made for the purpose of streaming, sale, broadcast, exhibition or distribution by any means.*

***An "Archival recording" is a recording made for the sole purpose of documenting technical and performance aspects of a production and are not to be used for broadcast, exhibition, distribution or sale of any form.*

Permissions, Licensing, Releases and Fees:

Any form of recording, broadcast or photography undertaken at Art Centre Melbourne, will require all Presenters to agree to the *Presenter Licensing Agreement* and obtain written permission from the Art Centre Melbourne, in advance of the production or event.

Depending on the type of broadcast or recording and its intended final use, the Presenter may incur a licensing or recording fees, in addition to any broadcast allowance and associated on-costs that may apply for the recording for live or delayed broadcast. Details are in *Appendix D* of the *Presenter License Agreement*, or please contact your Art Centre Melbourne Account Manager, Producer or Production Manager for further details.

All broadcast and recordings require the Presenter to have obtained the necessary releases from the performers taking part and to give certain undertakings in relation to copyright, and payment to technicians.

Where approval has been granted to a Presenter for a public performance to be given under television conditions, all publicity and advertising for the attraction must clearly state that the performance will be televised and that such conditions will apply. It follows that arrangements to televise a performance cannot be entered into after tickets have been sold to the public.

As each project is different in scope and intention, permissions and licensing will be assessed on a case by case basis.

Please contact your Art Centre Melbourne Account Manager, Producer or Production Manager to discuss your requirements and obtain an initial quote.

Back Stage Accommodation & Telephone Numbers

Dressing Rooms and Offices

There are no dedicated spaces attached to the room.

Dressing room /office access subject to availability with other venue hirers.

NOTE:

- Handsets are available upon request and all call charges may apply.
- Fees apply to any changes to the standard access.
- Most Dressing Rooms have refrigerators, hand basins and portable wardrobe racks.
- Dressing Rooms without en-suite have access to nearby toilet blocks and showers.

Telephone numbers

Area	Position	Ext. No	Standard Configuration
Stage Door	Level 5 Sturt St	8320	
Security	Level 5 Sturt St	8316	
Rehearsal Room	Level 2	8402	