



# Excursion Information

## Playhouse Theatre

### IMPORTANT:

- **Non ticketed, general admission performance**
- Whether you are in the circle or stalls is determined by your order date
- We admit schools into the theatre on a first-come, first-served basis. The sooner your group is ready (fed, watered, toileted), the sooner you will enter the theatre
- Please ensure phones are off. Photography is strictly prohibited during the performance

### DURATION OF PERFORMANCE

- 50 minutes, no interval.
- If booking a return bus allow an additional 15 minutes to exit the theatre

### VENUE

- Playhouse Theatre, Arts Centre Melbourne (under the Spire)
- The theatre is split into Stalls and Circle levels

### ACCESS REQUIREMENTS

- Contact [schools@artscentremelbourne.com.au](mailto:schools@artscentremelbourne.com.au) or 03 9281 8394 if you have not already advised of any special access requirements. Eg. wheelchair access, assisted listening devices
- Suitable seating or assistance is not guaranteed if not given adequate notice
- **Access to the Playhouse Theatre is down sets of stairs.** If you or a student have mobility issues or are on crutches:
  - Contact [schools@artscentremelbourne.com.au](mailto:schools@artscentremelbourne.com.au) or call 03 9281 8394
  - Arrive early to allow for the extra time it may take to get to your seats

### ARRIVAL AT ARTS CENTRE MELBOURNE

- Arrive at Arts Centre Melbourne's forecourt in front of the Theatres Building (under the spire) **30 minutes prior to the scheduled performance time**
- Approx 850 students will enter the theatre in just 15 minutes so it is essential that you are ready when the doors open
- Do not bring additional students on the day unless approved in writing

### ENTERING THE THEATRE

- Form students into a single line
- Distribute teachers amongst the students as you enter



### **CLOAKING BAGS**

- There is limited space for school bags so please leave at school or on the bus
- If this is not possible, bags will be left in the foyer and attended to by an usher
- If you require medication or other items inside the auditorium, please ensure they are as compact as possible to avoid causing tripping hazards

### **LUNCH**

- The lawn area between the Theatres Building and Hamer Hall or in the Queen Victoria Gardens opposite Arts Centre Melbourne
- In case of rain students may eat lunches in the theatre foyers.

### **TRANSPORT ACCESS**

- Drop off points for chartered buses are located in the (city-bound) service lane of St Kilda Road outside NGV and Hamer Hall
- Note there is no parking permitted at these locations.
- Two hour bus parking is available opposite Arts Centre Melbourne along St Kilda Road and is regulated by the Melbourne City Council. For more details visit [www.melbourne.vic.gov.au](http://www.melbourne.vic.gov.au) or call 03 9658 9658.

### **LATE ARRIVALS**

- **Call 03 9281 8298 to inform us of your estimated arrival time**
- We may need to commence the show before your arrival. In this instance we will seat your school in the closest available seats at a suitable point in the performance

### **THEATRE ETIQUETTE**

- We encourage the students to respond naturally, however speaking with neighbours can be very disruptive
- Please discuss appropriate theatre etiquette with your students to ensure that everyone can enjoy the performance. Information on theatre etiquette can be found on the Resources page
- Ensure staff mobile phones are on silent
- No photography or recording is permitted

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